



THURSDAY 13th FEBRUARY 2025 at 7.30 PM SWIMBRIDGE JUBILEE HALL

MINUTES

Before the meeting commences David Clayton and Pete Leaver from NDC attended to meet Councillors. Several issues were discussed including the new school build access, housing and planning.

Public Session

Guest Speakers

Cllr Henderson reported that an extra £80m has been allocated for Highways. There will be an election in May, but Cllr Henderson will not be standing. Thanks were given to him for all the assistance he has given the Council.

Cllr Haworth-Booth reported that he had been approached by residents in Archipark about the poor lighting on the street. He is going to obtain an estimate for repairs or conversion to LED, however there are concerns about who is actually responsible for the cost as this is an unadopted road. He also reported that there is a water leak in Tannery Yard – Cllr Knill will take a look.

2025.12 Apologies and attendance – no apologies received. In attendance Cllrs Knill, Wadsworth, Haworth-Booth, Ackand and Brown, District Cllr Lane and Cllr Henderson.

2025.13 Declarations of Interest – none received

2025.14 Minutes of previous meeting

The minutes of the meeting held on 9th January 2025 were approved and signed.

2025.15 Any matters arising from the minutes

2025.16 Correspondence

Aurienna Dunbrook - Emergency Planning – circulated. Cllr Haworth-Booth and the clerk will attend this meeting.

Ken Miles – Devolution - circulated

2025.17 Speed consultation/Community Speedwatch – Cllr Haworth-Booth reported that there were some new volunteers in Landkey. Monitoring of traffic is ongoing.

2025.18 Telephone Box – the quote received was for a basic paint job – Cllr Brown feels that a proper renovation is required, and has forwarded on to Cllr Wadsworth 3 contractor names who.

2025.19 Neighbourhood Development Plan/Emergency Plan – the clerk reported that DALC has asked for Parish council to send them an abridged development plan which they feel will be a useful tool during the discussions about devolution. This will then be fleshed out to form a new neighbourhood Development Plan and Emergency Plan. A start has been made, also to be added would be the Dog Walking area and the Churchyard Grant.

2025.20 Parish Paths Partnership – no update.

2025.21 Flood Warden – brought forward from last meeting. This will be carried forward to the next meeting.

2025.22

Review of Policies

The clerk has circulated the updates to the following policies which need to be reviewed and adopted:

Finance Regulations – the new model policy has been used. The clerk will now have authority to pay invoices up to £500.

Standing Orders – the new model standing orders were adopted in July 2023 .

Statement of Internal Control

Risk Assessment

Safeguarding

All policies and procedures have been reviewed and will be adopted 13th February 2025.

2025.23

Committee Reports

1. Planning – nothing to report.

2. Finance

Accounts balances at 31st January 2025:

Current account £5225.00 Reserve account £10549.06

Glebe Field bank account closed

During a review of the bank accounts with Lloyds Bank, it was pointed out that now the account is a regular business account, bank debit card could be requested. A second signatory would be required. Cllr Knill will become a signatory on the accounts. Once this has been completed, a bank card will be requested. At this time, Council will check the finance policies to ensure proper procedures are in place.

3. Community Engagement/Glebe Field/Green Team

Cllr Wadsworth reported that the new Grass cutting contracts had commenced – all seems to be going well so far. He also reported that there is an area of land for sale on the opposite side of the river from the Glebe Field and would like to investigate the possibility of the Council being able to purchase this.

There is still some debris from the fallen tree – the clerk will contact Mrs Patten.

4. Media.

Cllr Brown will operate the Facebook account.

2024.24

Payments for approval

Clerks Salary	£321.60
I Rowsell	£60.00
EDF Energy	£70.40
Rob Parish	£500.00
All payments agreed	

2024.25

Items to be added to agenda for the next meeting.

Archipark.

Signed_____